

INVITATION FOR CONSULTANT SERVICES
For
Colorado Department of Transportation
Region 3 Project Specific Construction Inspection and Materials Testing Engineering Services
Public Notice for Professional Consultants

DESCRIPTION: CDOT will be hiring one Consultant for this project to provide construction administration support (monthly schedule analysis, construction inspection, and materials documentation and testing services) for the referenced project.

The scope of work will be for 2 full-time inspectors, 2 full-time materials testers, and 1 on-call materials tester for the project duration. During the anticipated 90-day Accelerated Bridge Construction (ABC) phase, additional personnel, including 2 full-time inspectors and 3 full-time materials testers will be needed for approximately 10 weeks. The scope of work also includes qualified part-time staff to provide a monthly in-depth construction schedule analysis and report.

The inspectors will be responsible for day-to-day activities as assigned by the CDOT Project Engineer. These responsibilities may include documentation and inspection of construction activities, computing quantities of acceptable work, oversight and documentation of time and material work (Force Account), and preparation of daily diaries and inspection reports documenting construction activities and relevant observations.

The materials testers will be responsible for the project materials sampling, testing, and documentation as directed by the CDOT Project Engineer.

The schedule reviewer shall be qualified in reviewing transportation construction schedules, and shall be capable of reviewing construction schedules submitted in Primavera P6 scheduling software format. The schedule reviewer will be responsible to review the Contractor's baseline and monthly schedules, run a monthly "Digger Report", and submit a report and comments to the CDOT Project Engineer.

We will not use the "Interview process" for this selection, which means CDOT will make a final selection based on the Statement of Interest (SOI)/Work Plan (WP) submittal. Please **submit 6** copies of your SOI/WP to accommodate the members of the board. Please refer to the SOI/WP Instructions to ensure compliance with the page and exhibit limits for the SOI/WP sections of your submittal. Submit all copies of Statement of Interest/Work Plan by the due date and time as stated in the "Invitation for Consultant Services."

SPECIAL PROJECT REQUIREMENT: All work is to be performed under the direction and supervision, appropriate to the task, of a Colorado-Licensed Professional Engineer.

Interested Consultants:

PLEASE NOTE: ALL PARTIES SUBMITTING A PROPOSAL, IN ADDITION TO ALL SUBCONSULTANTS ON THE PROPOSED TEAM, MUST BE PREQUALIFIED AND HAVE A MPA WITH CDOT PRIOR TO AWARD OF CONTRACT

- The prime firm of each team must be on CDOT's list of prequalified consultants by **02/26/15**. Prequalification must be done annually. **The prime firm must be prequalified in the following disciplines: Construction Inspection and Materials Testing Engineering.** Consultants who are not prequalified or who have questions regarding their prequalification should immediately contact Bernie Rasmussen, Agreements Office at telephone (303) 757-9400.
- Submit **6 copies** of the Statement of Interest/Work Plan no later than **12:00 noon local time March 05, 2015**, to:

Jill Ferguson
Contracting Officer
Colorado Department of Transportation
4201 E. Arkansas Ave., 2nd Floor, Suite 200
Denver, CO 80222

The scope of work along with the latest "Consultant Instructions for the Statement of Interest/Work Plan" and the anticipated consultant selection schedule must be obtained from the address shown above or from the CDOT website <http://www.coloradodot.info/business/consultants/advertised-projects/2014>. Previous editions of the instructions should not be used.

STATEMENTS OF INTEREST/WORK PLANS RECEIVED AFTER THE TIME AND DATE SPECIFIED WILL BE REJECTED. THE STATEMENT OF INTEREST/WORK PLAN MUST COMPLY WITH CDOT'S STANDARDIZED FORMAT REQUIREMENTS. PLEASE REFER TO THE INSTRUCTIONS. FAILURE TO FOLLOW THE REQUIRED FORMAT AS PROVIDED IN THE STATEMENT OF INTEREST/WORK PLAN INSTRUCTIONS MAY RESULT IN YOUR SUBMITTAL BEING REJECTED.

Questions of a technical nature regarding this project may be directed to:

Name:	Josh Cullen
Organization:	CDOT Project Manager
Telephone:	(970)384-3379

CDOT will not be holding interviews for this consultant selection. From those firms submitting a Statement of Interest/Work Plan (SOI/WP), CDOT will select the firms from the short-list meeting, using the following criteria for final selection: Workload Factor; Project Team; Firm Capability; Past Performance on Similar Projects/Similar Teams; Work Location; Capacity; UDBE Participation; ESB Participation; Project Goals, Project Control, Project Concept, and Project Critical Issues.

NOTE: Firms submitting a Statement of Interest/Work Plan (SOI/WP) must, in their submitted SOI/WP, expressly commit, and identify by name, key employees of their own staff, as well as of the staffs of the sub-consultants on their teams, to be available to do the Work.

UDBE GOAL:

The Department has determined the contract goal for UDBE participation in this contract will be met with certified DBEs who have been determined to be underutilized on professional services contracts. At this time, **all DBEs** will be considered to be UDBEs. The UDBE goal for this project is:

20%

CDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The right is also reserved by CDOT to reject any and all submittals.